

**American Rescue Plan Act Special Committee  
Regular Meeting Minutes**

**DATE & TIME:** June 28, 2023 – 5:00 AM  
**LOCATION:** KL Binder Library, 6<sup>th</sup> Floor, County Office Building, Kingston  
**PRESIDING OFFICER:** Peter Criswell  
**LEGISLATIVE STAFF:** Amber Feaster  
**PRESENT:** Legislators Corcoran, Levine, Lopez (arrived at 5:07 PM), and Sperry  
**ABSENT:** None  
**QUORUM PRESENT:** Yes  
**OTHER ATTENDEES:** Legislators Erner, and Petit; Director of ARP Administration Nate Litwin; ARP Administration Molly Scott, and Ashlee Long; Director of Research and Operations Laura Nordstrom; Deputy County Executive Amanda LaValle; Comptroller March Gallagher; Director of Internal Audit and Control, Charles Dinstuhl

Peter Criswell called the meeting to order at 5:06 PM

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**Motion No. 1:** **Moved to Approve Minutes of the May 24, 2023 Meeting**

**Motion By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Discussion:** None

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, and Sperry

**Voting Against:** None

**Votes in Favor:** 4

**Votes Against:** 0

**Disposition:** **Minutes Approved**

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Chair Criswell provided the Committee with a brief history of the CARES II distribution, including how the ARPA Committee scored the project, how funding was intended to be distributed, and what issue may have been identified that warrants investigation. Chair Criswell emphasized the need to complete the current investigation quickly to ensure businesses are not unnecessarily negatively impacted by the delayed distribution of funding. Deputy County Executive Amanda LaValle described the timeline and events that led to the Program’s investigation. Comptroller Gallagher emphasized the intent to ensure compliance with Federal Guidelines and to complete the investigation as quickly as possible. Comptroller Gallagher explained that the State performed a review function on applications and disbursements during the CARES I program. Chair Criswell expressed discontent that the program’s intentions and Legislation may not have been complied with. Discussion continued on the effects on small businesses, the timeline of events, and the reporting structure for fiduciary funds.

Chair Criswell announced that there will be a tour of Elizabeth Manor, encouraging Committee members to attend. Director of ARP Administration Nate Litwin provided Committee members with an update on the Project’s status and anticipated timeframe. Deputy County Executive LaValle emphasized the need to improve this building so that it can continue its historic relevance. Director of Research and Operations Laura Nordstrom agreed to research Landmarking the property.

Chair Criswell and Director Litwin talked about the quantity of RFPs and contracts for authorized spending that need to be completed.

Ashlee Long provided an update on the Parks Program, describing the total amount of awards identified and the types of projects that will be awarded. Chair Criswell asked the Committee to consider the desired treatment of funding not awarded.

Further discussion took place on the Mental Health in Schools Program, Land Bank, Nonprofits, Respite Houses, and Sewer and Water. Chair Criswell announced that no updates to the Legislative APRA tracker were distributed as there were no material changes to review or discuss.

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**New Business**

None.

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**Unfinished Business**

**Village of Saugerties – Wastewater Treatment Plant – Letter Dated: April 6, 2023**

Legislator Levine agreed to reach out to the Village to inquire about the Project’s funding needs and time sensitivity, stating that he had reached out but would like to discuss further with the Mayor. Chair Criswell summarized the Committee’s questions.

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Resolutions for the July 18, 2023 Session of the Legislature:

**Resolution No. 377:** Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The Town Of Esopus, As An ARPA-SLFRF Subrecipient, To Fund Improvements To The Roger Mabie Water Treatment Plant– Department Of Finance, Division Of Recovery And Resilience

**Resolution Summary:** This resolution authorizes the Chair of the Legislature to execute an Intermunicipal Agreement with the Town of Esopus to fund improvement to the Roger Mabie Water Treatment Plan in the amount of \$38,000.00.

**Motion No. 2:**                    **Resolution No. 377 Moved for Discussion**  
**Motion By:**                    Legislator Corcoran  
**Motion Seconded By:**        Legislator Sperry

**Discussion:**

None.

Chair Criswell asked if there was any other discussion and hearing none called for a vote in favor of the Resolution.

**Voting In Favor:**                Legislators Criswell, Corcoran, Levine, Lopez, and Sperry  
**Voting Against:**                None

**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Approved**

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**Resolution No. 378:** Reassigning Capital Project No. 659 – ARP Solar And EV Charging Infrastructure To Capital Project No. 674 Due To An Administrative Error – Department Of Finance, Division Of Recovery And Resilience

**Resolution Summary:** This resolution reassigns the ARP Solar and EV Charging Infrastructure Capital Project from Capital Project No. 659 to Capital Project No. 674 due to a clerical error.

**Motion No. 3:** **Resolution No. 378 Moved for Discussion**  
**Motion By:** Legislator Sperry  
**Motion Seconded By:** Legislator Corcoran

**Discussion:**

Chair Criswell explained the technical aspects of this Resolution and why the correction is necessary.

Chair Criswell asked if there was any other discussion and hearing none called for a vote in favor of the Resolution.

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Approved**

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Chair Criswell asked if there was further discussion, old or new business, and hearing none;

**Adjournment**

**Motion Made By:** Legislator Sperry  
**Motion Seconded By:** Legislator Corcoran

**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0

**TIME:** 6:06 PM

**Respectfully submitted:** Deputy Clerk – Finance Feaster  
**Minutes Approved:** July 26, 2023