

ULSTER COUNTY LEGISLATURE COMMITTEE MEETING

Name: Public Works & Capital Projects Committee

Date: August 12, 2008

Time: 4:45 p.m.

Place: Ulster County Pool

Legislators Present: Chairman Loughran, Legislators Cahill, Fabiano, Felicello and Lomita

Legislators Excused: Legislators Decker and Roberts

Others Attending: Commissioner of Public Works, Dave Sheeley; B&G Administrative Manager, Victor Work; Public Works Controller, Lynda Bertling; H&B Field Operations Manager, John Lukaszewski; Sr. Projects Manager, Brian Cunningham; Paul Gruner, Esq., First Assistant County Attorney, Beatrice Havranek, Esq and Recording Secretary, Kathy Jansen

The meeting was called to order at 5:00 p.m. by Chairman Loughran.

First Assistant County Attorney Havranek and Attorney Paul Gruner discussed with the committee the request for a conveyance of County owned real property adjacent to property owned by the Estate of Michael Spada. First Assistant County Attorney Havranek reviewed with the committee the opinion from the County Attorney's office sent earlier on the matter. Maps representing the involved property were shown along with a brief history of the property's right-of-way portion. The committee was informed that the property should be appraised with the expense paid by the purchaser. A motion to move forward with a request for proposal for the property to be appraised as well as having a title company involved (the costs to be born by the eventual purchaser) was made by Legislator Lomita and seconded by Legislator Cahill. The motion passed unanimously. First Assistant County Attorney Havranek noted that someone would meet with Buildings & Grounds in order to prepare the RFP for an appraiser. She noted that once the RFPs are in it would be the responsibility of the committee to choose the appraiser.

HIGHWAYS & BRIDGES DIVISION

1) Progress Report

Commissioner Sheeley asked the committee members to please read the progress report handed out.

2) Request-to-Fill (Budgeted):

- a) **CEO II – D451101636 – Vacancy exists due to retirement of Eugenio Cardona – Essential position during the construction & snow seasons.**

The committee discussed the latest date in the year a person could be hired and trained before the snow season. A motion to approve the request-to-fill with the fill date to be in September was made by Legislator Lomita and seconded by Committee Chairman Loughran. The motion passed unanimously.

3) One-Man Plow Pilot Program Results

As requested, Commissioner Sheeley brought the committee a one-man plow report noting a savings over the last snow season of \$22,601.35. He noted the savings was offset by an increase in mailboxes being struck and an accident with a truck which was directly caused by being operated by one man. The truck was unavailable for most of the season due to repairs. The committee asked for a recommendation for the upcoming snow season. Commissioner Sheeley noted his opinion that one-man plow operation worked well for certain plow runs but that all runs needed two operators during heavy snow. The committee noted that the use of one-man plow operations should be at the discretion of the Commissioner or Field Operations Manager.

BUILDINGS & GROUNDS DIVISION

1) Resolution Request – NY Connects Lease – UCCC Small Business Incubator for DSS

A motion in the form of a resolution request to authorize the Chairman of the Legislature to enter into a lease agreement with the Ulster County Community College Small Business Incubator for Social Services office was made by Legislator Lomita and seconded by Legislator Cahill. The motion passed unanimously.

2) Resolution Request – Sheriff's Boat Docking Lease – Historic Kingston Waterfront, KOSCO

A motion in the form of a resolution request authorizing the Chairman of the Legislature to execute a license agreement with Historic Kingston Waterfront, KOSCO, LLC, for boat docking space on the Rondout was made by Legislator Lomita and seconded by Legislator Felicello. The motion passed unanimously.

3) Equipment Purchase Request – 7 Day Chart Recorder for Pump House - Budgeted

B&G Administrative Manager Work advised the committee that the City of Kingston is contracted to monitor the pump house on Golden Hill Drive. This has changed from 5 days per week to 7 days per week as required by law, increasing the City's overtime funding. The committee was advised that the City will be adding the increase in their costs to the contract. B&G Administrative Manager Work noted a recommendation from the City of Kingston Water Department that a 7-day chart recorder be purchased to monitor the County's pump house in order to save the County having a yearly personnel cost increase in the contract. A motion to approve the purchase request for a 7-day chart recorder to the pump house was made by Legislator Lomita and seconded by Legislator Cahill. The motion passed unanimously.

4) Discussion: Is Public Works Responsible For:

- a) Maintaining the kitchen equipment in UCLEC**
- b) Purchasing things like the deep fryer and pizza oven**
- c) Purchasing the thumb print ID time card system for the UCLEC staff – whether through our budget or the Capital Project for UCLEC**

Discussion took place on whether it is the responsibility of the Buildings & Grounds Division of Public Works to maintain and purchase various items such as kitchen equipment and time card systems for UCLEC. Sr. Projects Manager Cunningham advised the Committee that he had spoken to the County Administrator's office who noted these types of equipment can come out of the UCLEC budget with committee approval. Chairman Loughran noted that if Buildings & Grounds is responsible, it should also include responsibility for determining what equipment should and should not go into the building. Chairman Loughran questioned if the matter should be looked at by Contract Management. Chairman

Loughran noted that the time card system would need to be negotiated with the unions. Legislator Lomita noted that the new RFP for food service should include these matters.

5) Project Update

B&G Administrative Manager Work asked the committee members to please review the project update.

ADDITIONAL INFORMATION

Commissioner Sheeley advised the committee that Section Supervisor Grossi had surgery and that he was doing well and resting.

Commissioner Sheeley updated the committee on the Civil Engineer vacancy in his department. It was noted that since the position was advertised on-line he has received three applications. The committee discussed creating a program for engineering interns during the summer break.

The committee was informed that the New Paltz salt shed site work had begun with John Lukaszewski in charge of the project.

Commissioner Sheeley commended and thanked retiring H&B Field Operations Manager John Lukaszewski for all the help and hard work he has done for the department. He noted they had developed a great relationship and that he was very lucky to have someone in charge he could trust and depend on. He told John and the committee that he would be missed.

A motion to adjourn at 6:05 p.m. was made by Legislator Fabiano and seconded by Legislator Cahill. The motion passed unanimously.

Respectfully submitted,